## Digital Curation Centre: My Curation Center's Default Template

### Data Collection

What data will you collect or create?

How will the data be collected or created?

### Documentation and Metadata

What documentation and metadata will accompany the data?

### Ethics and Legal Compliance

How will you manage any ethical issues?

How will you manage copyright and Intellectual Property Rights (IPR) issues?

### Storage and Backup

How will the data be stored and backed up during the research?

How will you manage access and security?

### Selection and Preservation

Which data are of long-term value and should be retained, shared, and/or preserved?

What is the long-term preservation plan for the dataset?

### Data Sharing

How will you share the data?

Are any restrictions on data sharing required?

### Responsibilities and Resources

Who will be responsible for data management?

What resources will you require to deliver your plan?